



Board of Directors Board Meeting

August 15, 2023, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Brooke S., Katie H., Jacob C., Chugrad M., Becky M., Drew B., Ashley P., Adam W.

Absentees: none

Public: Sarah K.

6:00 I. Convene Meeting

a. Welcome/Reading of Mission Statement

6:05 II. Approve Agenda

6:03 Becky moves to approve agenda. Ashley seconds. Approved unanimously.

6:07 III. Consent Agenda (associated items in Meeting Folder)

- a. Approve Minutes from 7/18/2023 Board Meeting
- b. Approve Minutes from 8/1/2023 Special Board Meeting
- c. Approve Minutes from 8/3/2023 Open Board Meeting
- d. Acknowledge receipt of June 2023 financial report

6:04 Drew moves to approve consent agenda. Ashley seconds. Approved unanimously.

6:10 IV. Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:04 Sarah- here if Board has questions about UIP.

6:15 V. Continuing Business

a. Committee Reports

6:05 Brooke- put reports in folder.

- b. Back to School Night Report: Becky, Chugrad, Jacob
 - i. Establishing Committees and Meeting Times

6:05 Brooke- updates for Board. Becky- at least 10-15 interested people for committees. 14 people signed up for Parent Circle. Family Engagement Committee- 4 sign-ups, Fundraising- 4 sign-ups. Chugrad had people interested in DEI-Multicultural Committee. Chugrad- will keep reaching out to interested families. Jacob- thank you Becky for QR code sign-up- very helpful. Committee Chairs- please reach out to interested people as soon as possible after Becky sends emails.

c. Executive Director Monthly Report

6:12 Teresa- Onboarding Design team- kick-off meeting tomorrow; Moving forward with grant writing for the lunch program- working with Annette Sloane- Colorado Springs Health Foundation and Chapman Foundation- parent donation funds; continuing to work with Michelle Fisher; Deadlines for today- liability insurance; In-service- training and teacher work-days- medical, LGBTQ, mandatory reporter, classroom management, MTSS; completed teacher handbook; finalized staff and parent handbook; Back to School nights; website close to launch-continuing to update; Sending Songbird and communications; Interviewing for middle school math teacher- Kyle will be teaching in the interim; Forming MSCS Foundation; MSCS Building Corporation has been approved as a non-profit; preparing the building- ordering supplies and furniture- new printer; working with Tyler Dearing- School Advancement Officer- this year is MSCS's 10th anniversary- plan to launch annual campaign at Harvest Festival; Scheduling; budgeting with G&G- audit yesterday went well; hiring assistants and paras- very pleased with staff- have really strong teachers and staff; Charter Renewal work- waivers, Strategic Plan, UIP; everyone has been working very hard to get ready for the school year; Hired new from office administrative assistant- Natalia Rodriguez; Kelly Moore- HR executive from G&G met with staff.

d. Staffing Update

6:29 Teresa- still looking to fill Middle School Math and Social Worker position. Do have a Social Worker who will be full time from September, will also have a Social Work Intern for 20 hours a week. We retained almost all of our classroom teachers from last year. Do have subs for this year.

e. Enrollment Update

6:32 Teresa- this is a very fluid time a year, but right now we have a total of 419 students- home school a little larger than anticipated.

f. Charter Contract Renewal Progress Update

i. Vote: Approve [Strategic Plan](#)

6:40 Teresa- reviewed strategic plan. Becky moves to approve Strategic Plan. Chugrad seconds. Approved unanimously.

ii. Vote: Approve Waiver Requests

6:50 Teresa- reviewed waiver requests. Becky moves to approve Waiver Requests. Jacob seconds. Approved unanimously.

iii. Vote: Approve UIP

6:58 Sarah- included more up to date data; still need to complete target setting with stakeholder input and review root cause analysis. If approved- send onto CSI- they will kick it back with improvements as needed. Will be publicly available in October. Continue to get input from stakeholders through Family Engagement Committee, Teacher Leadership Council, and Board. Drew moves to Approve UIP. Chugrad seconds. Ashley abstains. Approved.

g. Review Updated Grievance Policy Language

7:04 Brooke- working on clarifying language in policy. Board members please look at suggestions before next meeting. Will vote on next meeting if needed.

h. Action Item Review

7:06 Reviewed and updated action items.

7:15 **VI. New Business**

- a. Vote to approve Building Manager position
 - i. Contingent upon G&G recommendation

7:25 Teresa- used to be Director of Operations. Daniel is taking on this role and Business Manager. Need separate position- someone who knows this field. Reviving this position. Becky moves to approve Building Manager position. Jacob seconds. Approved unanimously.

8:00 **IX. Adjourn Meeting**

Becky moves to adjourn meeting. Chugrad seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: Wednesdays 3:30-5:00 pm
- b. Next Board Meeting: September 19, 2023
- c. Parent Council Meeting:
- d. Governance Committee:
- e. Family Engagement Committee (SAC):
- f. Fundraising Committee:
- g. Executive Director Support and Evaluation Committee:
- h. Executive Committee:
- i. Finance Committee:
- j. DEI/Multicultural Committee: