



Board of Directors - Regular Monthly Meeting

October 17, 2013 6:00 – 8:00 pm

2904 W. Kiowa St., Colorado Springs, CO 80904

Room #20 on the lower level

MINUTES APPROVED on 11-21-2013

1. Call to Order – 6:04pm

- a. Roll Call – Raj Solanki, Laurie Ristig, Christa Valdez, Sandra Johnson-Benning, Eva Manz-Jackson, Melanie Chadwick, Melinda Murphy, Kim Armes, Debie Benett, Martin Schneider. Rita Issagholian absent. Raj Solanki presiding over meeting.
- b. Public Comment – none
- c. Approval of September 19, 2013 Minutes – Motion to approve minutes as-is. Motion: Kim Armes, 2nd: Marty Schneider. Motion passes.

2. Operational Business

- a. Director's Report
 - i. Status of State Reporting – October count is in. Data summary report will come back on October 25th. Certification agreement due to CDE on November 4th (final count). Civil rights reporting at end of school year. HR reporting, etc. See handout with other reports due throughout the year.
 - ii. CDE Grant renewal – approved for next year
 - iii. Enrollment – October count – actual count is higher than anticipated, so we have a budget surplus (see handout).
 - iv. Parent Handbook – Review of provisions highlighted by Melanie focusing on enforceability question. Vote postponed until College of Teachers can see and give feedback on proposed changes.
 - v. Hiring needs:
 1. Front office assistant (position posted)
 2. Consultants: Speech/language, OT, Psych, Movement, Handwork, music
 - vi. Considering Personal Time Off for faculty/staff – (see handout) The board will vote on PTO at the next regular board meeting after revisions.
 - vii. Festival life – Because classes are still forming, the College of Teachers feels that in-class celebrations for the first year for most celebrations would be helpful.
- b. School Committees
 - i. Update on development of committees – Binders for each committee have been made with protocol for meetings, committee descriptions, etc.
 1. Chair for each, list of members and contact info

- 2. SAC Committee, a priority
 - ii. Parent Council -
 - 1. Events/activities planned
 - 2. Community Building – a process, establishing roots/ground
 - iii. Facilities – Buena Vista Elementary submitted their proposal to open a Montessori middle school starting next school year. They have three potential facilities. Whittier, West Middle School, or a strip mall on Colorado and 6th.
 - c. College of Teacher’s Chair’s Report – Teachers are feeling overloaded. Teacher meetings have been re-scheduled to better accommodate teachers. Parent council will be invited to College of Teacher meetings once a month. Pledge of Allegiance discussion and proposals are under review. Hiring Games and Handwork teachers would help alleviate teacher workload.
 - d. Treasurer’s Report
 - i. Internal Controls – meeting with Nikki McComsey on 10/21
 - ii. Financial picture – Due to underestimating our enrollment, we have a significant amount of money coming in in December.
3. Board News and Training
- a. Online board training
 - i. Policy Development – Board creates the policy; Director creates the procedure. As some policies are legally required, they should be covered first. Policies should be written so that administration has a guide with which to make decisions on a day-to-day basis.
4. Adjournment
- a. Remaining Board meetings:
 - 2013 - 11/21, 12/19
 - 2014 - 1/16, 2/20, 3/20, 4/17, 5/15, 6/19
 - b. Motion to adjourn: Laurie Ristig, 2nd Kim Arnes. Meeting adjourned at 8:11pm