



Board of Directors - Regular Monthly Meeting

February 20, 2014 6:00 – 8:00 pm

2904 W. Kiowa St., Colorado Springs, CO 80904

Room #20 on the lower level

MINUTES APPROVED ON March 20, 2014

1. Call to Order – 6:02 pm
 - a. Roll Call –Eva Manz-Jackson, Rita Issagholian, Kim Armes, Laurie Ristig, Raj Solanki, Melanie Chadwick, Jeremy Tackett, Sandra Benning-Johnson, Mike Galvin, Prairie Adams (via phone)
 - i. CPA Consultant Nikki McComsey and community members Nan Karsh, Molly Orendorff, Elizabeth Santisteven and Staci French.
 - b. Read MSCS Mission and Vision Statements
 - c. Public Comment by Molly Orendorff, Elizabeth Santisteven & Nan Karsh
 - d. Approval of January 16, 2014 Minutes. Motion to approve minutes as-is by Laurie, 2nd by Raj. Motion Passes.
 - e. Approval of February 15, 2014 Minutes. Motion to approve minutes as-is by Raj, 2nd by Eva. Motion Passes.
2. Operational Business
 - a. Director's Report
 - 1) Enrollment – Still strong. Yesterday was the last day to submit Intent to Enroll by new families. Due to weather, last school tour was cancelled. CSI has been contacted to see if we can delay the lottery date to accommodate one more school tour. There was discussion about new student enrollment, info sessions, and application questions to give prospective parents a better idea of what the school is about *before* they enroll their child.
 - 2) Personnel – New 6th grade teacher, Mr. Miller, is developing a great relationship with his class with enhanced academic rigor. Mrs. Corey, the new 2nd grade teacher, is also transitioning well.
 - 3) Classes – Consultant came in to work with kindergarten teachers. 1st grade teachers will be working with Mr. Galvin about behavior issues. Some individual needs may merit providing additional support. 3rd grade has TCAP coming up. We need to treat such assessments with a businesslike attitude.
 - 4) Pedagogical Director Activities (Prairie Adams) – Teachers feel confident that they can come to Prairie with curriculum needs. Prairie has spent time planning professional development for teachers. She recommends that all teachers strive to obtain Waldorf certification. Mike will discuss MayFaire at tomorrow's faculty meeting.

- 5) Parent Correspondence and Contacts – Mike has spoken with many parents in order to get an idea of where there are gaps that need to be addressed. His contacts with parents have been very encouraging.
- 6) Interim Director Activities – The faculty has been very welcoming and is taking the new changes as an opportunity for renewal. We are poised to move forward positively!

b. Matters to consider

- 1) Attorney engagement letter. Motion to retain Eric Hall of the Lewis Roca Rothgerber firm as the school’s attorney. Motion by Laurie, 2nd: Melanie. Motion Passes.
- 2) Response to CSI – Sent
- 3) Formation of Steering Committee (Waldorf School Structure) – A committee where each area of the school is represented (board, faculty, director, pedagogical director, & parent community) and communicates about the state and needs of the school. Sandra will represent the board.
- 4) Hiring Committee for director and new faculty – A representative from each body of the school (board, faculty, director, pedagogical director, & parent community) will be on this committee. Prairie will create a job description for the director position and post on Waldorf sites.
- 5) Finance committee / Treasurer
 - a. Financial reports were presented by Nikki re expenditures YTD in relation to the annual budget.
 - b. Nikki & Kim will interview candidates and recommend CPA firm for audit and tax preparation.
 - c. Grant budget - Mike Galvin will direct this. He will seek input from faculty regarding their current instructional needs. Mike, Kim, Nikki, Angela and Prairie will meet to discuss the school’s overall needs under the year 2 grant budget. Year 3 grant process - Nikki has already initiated contact with CDE on this.
- 6) New position proposed by Elisabeth McCollough (Community Development Coordinator) to provide enrichment for the community regarding Waldorf Education. The need for community enrichment is certainly present. The school has staff members and volunteers to meet these educational needs. And, Elisabeth is certainly welcome to participate as a parent volunteer in this effort. Finally, budget concerns dictate against the creation of a new paid position.
- 7) Strategic Planning Meeting is set for March 1st at 10am to determine future plans for the school including whether to offer a single or double track K and 1st grade for next year.
- 8) March 4th enrollment lottery – Inquiry to CSI regarding delaying the lottery.
- 9) IndyGive campaign – Request for application has been submitted.

3. Board Training

- a. Online board Training modules – moved to next month
- b. for March 20

- i. Raj – Charter School waivers
 - ii. Raj - Communication
 - iii. Melanie – Professional Development
 - iv. Laurie – Grant Writing
- c. For April 17
 - i. Board Officer Responsibilities Rita Issagholian
 - ii. Parental Involvement Eva Manz-Jackson

4. Adjournment

- a. Remaining Board meetings:
2014 - 3/20, 4/17, 5/15, 6/19
- b. Motion to adjourn by Raj, 2nd by Kim. Meeting adjourned at 8:40pm