



Board of Directors May 2019 Board Meeting

May 21, 2019, 6:00pm at Mountain Song Community School

Minutes

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Scott D., Amy R., Pedro A., Tina H., Bill B., Sarah W., Nicole N., Dan K.

Absentees: Teresa W.

Public: Holly S.

6:00 **I. Convene Meeting (check quorum)** 6:02 Convene

a. **Welcome/Reading of Mission Statement**

b. **Check In**

Appreciation for someone on the Board.

6:15 **II. Approve Agenda**

Move to Approve: Nicole. Second: Tina.

Approved unanimously.

6:16 **III. Consent Agenda (associated items in Meeting Folder)**

a. Approve Board Meeting Minutes Apr 16, 2019

b. Approve Work Session Minutes May 7, 2019

c. Acknowledge receipt of Apr 2019 financial report

6:14 Move to Approve: Amy: Second Scott:

Approved Unanimously.

6:16 **IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for public to provide comments, opinions, or observations direct to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:16: Q: change to curriculum to meet state standards? SW: We do have to show how we meet standards, but our timeline is off. CSI knows this. Knowing curriculum so we can speak to standards more effectively. Will be supplementing math curriculum.

6:20 **V. Continuing Business**

a. Review and Action on SY 19/20 Budget

Amy/Dan

10m

6:19 Discussion of contingency and reserve.

Move to Approve - Budget Resolution: Nicole. Second: Tina.

Approved Unanimously.

b. ELT Eval Update and Schedule Pedro/Nicole 10m

6:29: PA: Not survey the staff; inform staff that we're using the CSI survey results from February, review ELT reports over the year. Executive session next meeting to discuss ELT evaluation, strengths, opportunities. TH: Have ELT received Job Descriptions? PA: No - not yet - survey is generic. CSI survey was for staff, but is from Feb so is somewhat dated. PA: in the future, we do want to have our own process to ELT evals from Staff. PA will send out ELT Eval survey - need response by May 30.

c. Board Self-Eval Update for SY 18/19 Pedro 5m

6:42: PA: Board has a requirement to evaluate ourselves. Sent out a draft general survey questions for self-Eval - a link for the actual survey questions later. Our suspense is later than needed for ELT.

d. Action on Homeschool Calendar Sarah 5m

6:47: SW: Contact hours for homeschooler is fine. No changes.
Move to Approve Scott: Second Tina.
Approved Unanimously.

e. Review/Action: Strategic Plan - 2019 Spring Revision Scott 10m

6:50: SD: reviewed changes to Strat Plan. Will be worked and reported in Futures committee. Recommendation that line item be added to Board agenda each month to review.
Move to approve Strat Plan Revision: Tina Second Amy.
Approved unanimously.

f. Executive Leadership Team (ELT) Update (Verbal) ELT 10m

6:58 SW: still working on enrollment. Finishing up Map test. Will change process/schedule for next year - can't do it at end of year. Working on end-of-year submissions, e.g. read-plans, special ed submission, student biographical data, trying to juggle discipline issues, IEP meetings. Teresa is done with the evaluations and working on summer training. Flyers for summer training shared with Board. DK: getting out offer letters for renewal. Do need a SPED teacher. Insurance renewals coming up; working with broker; staying with United healthcare, offer an HSA, online enrollment. Will visit school in Denver for desks/chairs (free). HS: asked about letting the community know about teacher renewal. 12-15 people in training this summer. SW: updating UIP and going to UIP workshop.

g. Committee Reports All 20m

7:12: DevCom: Good things that happened: Grandparents Day - recommend Nov 11-15. Campus beautification day: recommend August 17 or 24. Greg: giving Tuesday push. Propose: Bring Your Dad To School Day. PC-Dev working group: focus should be redirected back to capital campaign; recommend DC chair should have mentoring. Had missed a lot work done while Aubrey was chair of DC; interview question. Recommend PC be a subcommittee of Board; monthly report. NN: Fine with PC rep being on Board, but shouldn't vote. There used to be a PC rep attending Board meetings. PA: PC rep will increase transparency. Futures SD: Doing what we did, getting to where we are. Working on strat plan - recruiting - next meeting end of June. ExecCom: PA: met with ELT 4/24. Nothing significant. FinCom: AR: Reviewed cash flow, looks good. Discussion about down payment and planning for new facilities. SW: need a professional consultant to do the new facilities thing. Jason from G&G, Tim Long

from Gradalis, Brenza for requirements. The sooner we know how much we need to do this, the better. More refined number at end of 2019.

SAC: SW: Only SW and MK - couldn't do much. Looked at climate survey - pretty positive. How can we integrated results of survey.

GovCom: BB: recruiting updates: three candidates. TH: recommend positions for ex-presidents as consultants. Continuing, slowly, to work on Policy Governance policies.

h. Action on Board President selection for SY 19/20 Pedro 5m

8:03 Tina: Nominates Nicole. Amy: Second.

Move to Vote to Approve Nicole as Board President: Tina; Second: Amy.

Comments: Good with Time Management.

Amy: Aye. Pedro: Aye. Tina: Aye. Bill: Aye. Scott: Aye.

7:55 **VI. New Business**

a. None

7:55 **VII. Upcoming Dates Review**

a. Board Work Session Jun 4, 2019 6pm

8:07 Have a special Board Meeting/Executive session. (May run long) Board meeting June 18th; voting for new Board members. July 16th: First meeting of new term.

7:55 **VIII. Review and Vote on Tonight's Minutes**

Move to Approve Minutes: Scott: Second: Tina.

Amy; Aye. Pedro: Aye. Tina: Aya. Bill: Aye. Scott: Aye.

8:00 **IX. Adjourn Meeting**

Adjourn: 8:12