



Board of Directors November 2019 Work Session

November 5, 2019, 6:00pm at Mountain Song Community School

Minutes

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Veronica S., Sarah K., Scott D., Dan K., Aubrey F., Bill B., Teresa W.

Absentees: Tina H., Hilary H.

Public: Amber-Joy, Daniel A., Amy W., Jennifer G., Lacie (SAC), Gina

6:00 I. Convene Meeting

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In (Favorite snow day activity)**

Convene: 6:02 by Scott D.

6:25 II. Public Comment - Time limited to 2 minutes per speaker. Opportunity for public to provide comments, opinions, or observations direct to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

Amy W.: Briarhurst if for sale.

Daniel A: Contractor – can give evaluations – TW: should get Futures/Development meetings on the school schedule. Can evaluate sites and provide estimate suitability and ideas of cost.

Agenda Approved.

6:40 III. Continuing Business (no votes during work session)

- a. Executive Leadership Team (ELT) Monthly Report (written)

Student count is 348. 41 are homeschool. 21 at Justice & Heritage. SAC will meet December; SAC has only met once so far. Final UIP is ready – not approved. Internal festivals – preparing Standard Operating Procedures (SOP). Working on two grants. One for High-needs students and a CDE grant for social-emotional health; full time social work. Jennifer Barnes screens the grants; Binah will help with grants. Deadline is Dec 4th. BEST grant: intent to apply by end of November; due Feb 24th. BEST grant is for facilities, move forward with that on Futures.

- b. Action Item Review

- i. Managing Historical Documents – contact Eric Hall. Assignee: Bill. Due Dec 31st. (2019-09-14:02) Status: no status

- ii. Find/Archive past Board membership agreements. Assignee: Bill. Due Dec 31st. (2019-09-14:04) Status: no status
- iii. Review existing policies. Assignees: All per assignment sheet. Due: 12/31 (2019-09-17:04) Status: underway
- iv. AF email Anastasia about charter questions and what we're bound to. Assignee: Aubrey. Due: ASAP (2019-10-01:01) Status: completed
- v. Review current charter and Bylaws- due by end of the month. Assignee: Aubrey. Due: December 3 (2019-10-01:02) Status: underway.
- vi. Need to find Charter renewal application. Assignee: Teresa. Due: Oct 31 (2019-10-01:03) Status: Completed
- vii. Identify ELT powerful goals. Assignee: ELT. Due: 11/1 (2019-10-01:04) Status: complete
- viii. Charter Renewal Application Outline. Assignee: Bill and Teresa. Due: TBD. (2019-10-15:01) Status: needs to get started. Bill & Teresa will use Charter handbook to great an outline. AJAT: has mom's reviewing documents to help. SK: CSI (Ryan Marks) is coming down for CARS report – can give pointers on charter renewal. Should get final CARS report soon. Target Jan 7th. SK: will reach out to Ryan about the 7th.

7:15 IV. New Business

a. PC: Fundraising options (Veronica)

Alcohol-related fundraisers make a lot of money but raise issues; would like to do one or two events per year. Flyers need to go to parents. Discussed it last years. Concerns about doing it with a public school – need to be careful. Make sure food is available. One of PC concerns is fundraising parameters. Would be good to Anatasia's opinion about this – are there CSI guidelines. This could warrant a policy. Aubrey will check with Anatasia on it.

PC disposition decision status: With snowdays haven't been able to have a special meeting: will discuss at November meeting and vote in December 13th. Need distinction in how funds are allocated. We know how each group is raising funds – just unclear on allocation.

b. CC Student Board Rep

CC has program for student participation on non-profit board. Bill will contact Cari. Will be voting member – member at large.

c. PC Board Representation Commitment

Discussed possibility of a one-year term for PC Board rep. PC is a huge commitment. Bill: send Board application and handbook to AJ and VS

d. Board Membership Community Letter

Discussed draft Board recruitment letter to community. Greg Knedler can help with Board recruitment. Hold on sending letter as a standalone – meet with Greg and Aubrey. Discussed Future/Development committee Board Voice article.

e. Walk-through of Board Home (Bill)

Defer until next meeting when all Board members are present. Bill is prepare a document management practices document.

f. Prospective Properties

Already discussed. SD will have list of properties by next meeting.

7:55 **V. Upcoming Dates Review**

- a. Upcoming MSCS Staff Meeting 11/21 3:3-5:00- Board Rep Aubrey
- b. Next Board Meeting November 19, 2019

8:00 **VI. Adjourn Meeting**

Adjourn 7:56

New Action Items:

- Aubrey contact Anastasi at CSI about alcohol-related fundraising events. (2019-11-05:01)
- Bill will contact Cari Hanrahan about CC student participation in Board (2019-11-05:02)
- Bill send Board application and handbook to PC reps.