



## Board of Directors Meeting

January 5, 2021, 6:00pm

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1>

*Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.*

Attendees: Teresa W, Jennifer B., Bill B., Scott D., Dan K., Binah R., Sarah K.

Absentees: Alexandra K

Public: Ashley P, Eva, Alisia, Aubrey, Jennifer G

6:00 **I. Convene Meeting** Convene: 6:00

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In: List one wish for Mountain Song Community School**

6:15 **II. Approve Agenda**

Move to amend agenda as follows:

item IV.a replace "written" with "verbal"

item V.c replace "vote" with "discussion, nomination, and vote".

Bill moves to amend the agenda. Scott second.

Approved unanimously

Scott moves to approve agenda. Binah second

Approved unanimously.

6:25 **III. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song Grievance Policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:11 No public comment

6:40 **IV. Continuing Business**

- a. Executive Leadership Team (ELT) Monthly Report (~~written~~ verbal)

6:12: DK: Over break: Proposal to city on West Side community center. Rehired Terry Oderman on part-time basis. Arranged presentation to staff by G&G. SK: Enrollment for next year underway. Virtual tour on web site. Hosting virtual parent info sessions. Lauren F helping with both. Working on what reopening looks like. Calendar committee waiting on D11 to release their calendar. TW: Everyone working on return to school plan. Going to offer Zoom meetings in classroom. Setting up/conducting teacher development days. Creating plan/proposal for teacher leadership committee. Continue work with MPW. Contacted PP Community Foundation. Created Parents survey; target K-4.

b. Review: Charter School Renewal Contract and timeline

6:24 CSI Board approved MSCS for 3+2.

Need to vote on the contract with CSI since it's a Board-to-Board contract. Vote on 1/19.

c. Confirmation: Bylaws, Section 3.5, Board terms for new members to 2 years plus an optional 1 year term. Approved 2020-07-21.

6:31: Compromise: summary of substantive changes to Bylaws to be entered into the minutes. Bill will compile a summary list.

d. Final Review of ELT job descriptions

6:42: Job descriptions: Jennifer will finish edits and confirmation with ELT in ELT-SEC. Vote on 1/19

e. First Review ELT Goals

Vote on goals on first Feb meeting

f. Short Refresher on Document Management Practices

Bill reviewed of Document Mgmt Practices for Board as a reminders

Bill will create a cheat sheet for practices. Maybe do a review each month.

g. Document Status Review:

i. Review frequency

ii. Board approval required

7:03: Bill reviewed approval requirements for Board documents

h. Final Review and Discussion of Grievance Policy

7:15: No significant discussion. Back to GovCom for comment response and final edit to produce DRAFT version vote.

i. Board Training Modules: Reminder that MSCS Original Charter Application assures CSI that all new Board Members will have completed all 30 Board Training Modules within the first 6 months of their term (pg. 137).

i. Module 12: Board Relationships

ii. Module 17: Sunshine Law

7:20: Deferred to end of meeting

7:53: Did Module 17: Sunshine Law. Did not get to Module 12:

j. VOTE: Board Resolution: Location of posting/announcing Board agendas and the time and place of regular Board meetings for 2021.

7:21: Board Resolution: Agendas will be posted to front door of school and to school web site. Board will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:00 pm MT. Location will be Zoom or at Mountain Song School as appropriate.

Bill moves to approve. Scott seconds.

Approved unanimously.

k. Action Item Review

7:40 action items reviewed.

7:15 **V. New Business**

a. Review DRAFT Renewal Contract and timeline

7:26 already reviewed earlier.

b. Vote to remove Tina Halligan from the role of Vice President due to her leave of absence

7:28 tabled

c. Discussion, nomination, and vote ~~Vote~~ to appoint Binah Reiss as Vice President

7:30: Jennifer/Scott nominates Binah for the role of VP for remainder of school year.

Scott moves to approve Binah as VP of the MSCS Board. Bill seconds

Approved unanimously.

d. Note: Schedule individual ELT check-ins with ELT-SEC officers (President and Vice-President)

7:34: Jennifer/Binah will schedule check-ins with ELT members.

e. Review ELT Evaluation Document

7:36: Wasn't available for Board review. ELT liked it. JB will point to Board members to document for review; respond to JB.

7:39 ELT departs

8:00 **VI. Adjourn Meeting**

Scott moves to Adjourn. Bill seconds.

Approved unanimously. 8:12

**Upcoming Dates Review**

- a. Upcoming MSCS Staff Meeting: Wednesdays, 3:30-5:00
- b. Next Board Meeting: January 19, 2021 6:00-8:00 p.m.
- c. Grants Committee Meeting: January 10, 2021 11 a.m. on Zoom
- d. Parent Council Meeting: January 21, 2021 4:00 p.m.
- e. Festivals Meeting: January 13, 2021 4:00 p.m.
- f. Health and Wellness/Hospitality Meeting: January 12, 2021 4:00 p.m.
- g. Governance Committee: TBD on Zoom
- h. Futures Committee: 4th Tuesday of each month 3:30-5:00
- i. School Accountability Committee (SAC): January 25, 2021
- j. Development Committee: January 14, 2021 Time TBD
- k. ELT Support and Evaluation Committee: TBD

- l. Executive Committee: January 12, 2021 3:30-5:00 p.m.
- m. Finance Committee: January 8, 2021 3:30-4:30 p.m.
- n. CSI Board Meeting: January 19, 2021 Check CSI website for time
- o. New Parent Information Sessions: January 20th 6:00 p.m., January 21st 4:30 p.m. and January 28th 4:30 p.m.