



Board of Directors Board Meeting

July 6, 2021, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Rebecca K., Jennifer B., Scott D., Katie H., Teresa W., Patrick C., Ashley P.

Absentees: Bill B., Binah R., (excused)

Public: Stephanie M., Brian R., Sarah C., Gary F., Stella S., Dan K., Delia E., Kaytlyn R., Jess V., Danielle L.

6:00 I. Convene Meeting (check quorum)

- a. **Welcome/Reading of Mission Statement**
- b. **Check In: Review of Last Year's Accomplishments and Wishes for Upcoming School year.**

6:15 II. Approve Agenda

Patrick moves to approve Agenda. Scott seconds. Approved unanimously.

6:17 III. Consent Agenda (associated items in Meeting Folder)

- a. Approve minutes of June 15, 2021
- b. Approve G & G contract
- c. ~~Vote to approve revised Board Handbook~~

Patrick moves to approve Consent Agenda as written in amended minutes. Rebecca seconds. Approved unanimously

6:18 VI. New Business

- a. Vote: Retain Bill Burkett as Assistant Secretary in an Ex Officio Board member position through December 2021 (3 minutes)

Rebecca moves to retain Bill Burkett as Assistant Secretary. Scott seconds. Approved unanimously.

- b. Presentation and Discussion: Timeline and Responsibilities of Intended Purchase and Renovation of new site, Negotiated Management Model, Roles and Responsibilities to include Owner's Representative Role (Patrick and Brian Risley of CRP Architects) (20 minutes)

6:19 Patrick- trying to shorten timeline with Negotiated Management Model. Hope to get estimated maximum cost. General contractor and architect can work closely together to shorten process. Due diligence- getting subs out to inspect the building. Ashley- how much time does this save us? Brian- significant time savings. Traditional design, bid, build process would be an additional 4-6 months. This

model works best if bottom dollar is most important. Can get project costs nailed down more quickly with firm, accurate estimates. Will get guaranteed maximum price. Scott- will we be able to generate post inspection reports prior to submitting maximum bid? Brian- guaranteed maximum price would be generated after inspections. Rebecca- how many different GC's are we expecting bids from? Brian- 8 companies we will reach out to. We recommend school interview top 2-3 GC. Looking at broad field of contractors with experience with this type of project. Patrick- question about process and timeline. Brian- receive statements with qualifications, references and fee proposals. Bring firms in for interviews to ask project questions. Patrick- 2 weeks is enough time? Brian- process is doable in that time. We can reach out in the next day or so. Explain aggressive timeline we are on and gage interest. Believe many will be willing and able to do so. Brian reviewed comprehensive timeline. Working now on developing preliminary budget. IGMP presentation in October. Final GMP in December. Jennifer- would like to hear Gary's thoughts on why this is the best option. Gary- Timeline is very important. Benefit is we get contractor on board during our due diligence period to help vet the building as it relates to the conditions (mechanical, electric, roof, etc.) prior to lifting contingencies. Contractor will then transition to getting the numbers of what it costs and address conditions. Can then go back to seller regarding costs and renegotiating price. Having contractor on board early is critical.

6:40: **Executive Session:** Pursuant to C.R.S. § 24-6-402(4)(f)(I & II) and 24-6-402(e), the Board of Directors resolves to convene into Executive Session to discuss matters related to contract negotiations (CRP Architects), and with Dan Kurschner, and personnel matters regarding an offer letter to the Executive Director.

Motion: "Pursuant to sections 24-6-402(4)(f)(I & II) and 24-6-402(e) of the Colorado Revised Statutes, I move that this public meeting of the Board of Directors of Mountain Song Community School adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purposes of discussing contract negotiations with CRP Architects, and with Dan Kurschner, and personnel matters regarding an offer letter to the Executive Director."

6:43 Scott moves to enter into Executive Session. Patrick seconds. Approved Unanimously.

- c. Vote: Approve Owner's Representative and Negotiated Model Management of Renovations at the Site (3 min)

7:45 Patrick moves to enter contract with CRP architects to represent us as Owner's Representative in site acquisition and renovation project. Scott seconds. Approved Unanimously.

- d. To Enter into a Consultant Contract with Dan Kurschner

7:44 Scott moves to enter into a Consultant Contract with Dan Kurschner. Rebecca seconds. Approved Unanimously.

7:05: **IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song Grievance Policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

7:47 Jennifer- anyone with public comment: Stephanie M: Frustration with lack of transparency regarding program changes, and transparency in general. Dr. Woods answered some questions regarding program changes with music next year. Lack of communication, lack of consideration with

how this impacts students, specifically second grade. We don't know how students were considered when this decision was made, and this is a concern. This decision was told to us as an advertisement in the Song Bird. They are losing something they will all love. Jennifer- Thank you. We are listening and reading through the emails. Sarah C: Reiterate lack of communication. We didn't know our teacher was leaving until the last week of school. We didn't hear what the plans were until we started communicating with emails. We are hoping for more transparency. We want to make sure decisions are made as a community. If we are going to take away programs, we talk about this as a community. Gave grace last year with COVID, but hoping families are considered more and can chat more together regarding decisions. Jess V.: Are you planning on releasing curriculum information? Jennifer- Board does not release curriculum information. Jess V.-We get fluffy emails, but not a lot of information from leadership. Jennifer- Would like to address this better. Would you be able to write concerns in an email? Jess- seems like we are on the receiving end of information and you are supposed to be sending it out. Just want to know what is going on in the school itself. Jennifer- I understand better about providing information. Danielle L.: Raising concerns via email regarding teacher for second graders. This was answered in an email. Then we got news second grade is not getting music. Feels like the rug is being pulled out from us. Email we received today was defending decision that music was not as important, and can be handled by class teacher. Trying to figure out why one teacher cannot take on two more grades. Music is a huge part of Waldorf curriculum- music is math. What is the benefit of having this school versus the school down the street? How are our children being addressed directly? Would like a response versus a fluffy email. Jennifer- Thank you for sharing. Sarah C.: Is there a way to get a response back as to why and how this is tolerable. Not understanding how a Waldorf school can take away music from these children. Jennifer- the Board can work with Dr. Woods on addressing this and further communicating with parents. Sarah: We just want to be communicated with and be part of the decision. If it is funding issue, let's fundraise, figure out a way to get this curriculum for our children. I am more than willing to figure out how to fundraise and have talked with parent council. We need more communication. Patrick: Is it communication or participation in the decision making? Sarah C.: First it is communication, then knowing an issue we can figure out as a community how to not cut this program. Jennifer- normally public comment we do not respond, but want you to know we are reading emails and will work with Dr. Woods on this. Danielle L.: It is important as a community to be involved in how the decision-making process works as parents or on a committee. It behooves us to know what the issues are, and we want to be involved in how the decisions are calculated.

7:20 **V. Continuing Business**

8:06 Jennifer- we can move all continuing business to next meeting:

- a. Executive Director Update (Written) (5 min)

Jennifer: Can send Teresa an email regarding this.

- b. Committee Reports

- c. Retreat Schedule to be Emailed

Jennifer: Binah has emailed regarding this.

- d. Board Officers Nomination and Action to Approve Slate of Officers:

- i. 1. President of the Board:
- ii. 2. Vice President of the Board:
- iii. 3. Secretary of the Board:
- iv. 4. Treasurer of the Board:

**Motion to approve the proposed Slate of Officers, moved by: _____; Seconded*

by: _____; *The motion passes or fails:*

- e. Committee Orientation and Nomination of Committee Chairs (5 min)
- f. Discussion: Parent Council Continued Development: Inclusion/Communication Methods, Reporting Structure, Board Member Attendance--1 per year (Ashley, Jennifer and PC President)
- g. Review MSCS Generic Annual Agenda and Schedule
- h. Action Item Review

8:00 **IX. Adjourn Meeting**

8:07 Scott moves to adjourn meeting. Patrick seconds. Approved Unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: Teacher Training begins July 5
- b. Next Board Meeting: July 20, 2021 6:00-8:00
- c. Grants Committee Meeting: Suspended/merged with Capital Campaign Committee
- d. Parent Council Meeting: August, date and location TBD
- e. Festivals Meeting: August, date and location TBD
- f. Health and Wellness/Hospitality Meeting: August, date and location TBD
- g. Governance Committee: TBD
- h. Futures Committee: 4th Tuesday of each month 3:30-5:00 and as needed.
- i. School Accountability Committee (SAC): TBD
- j. Development Committee: Suspended/merged with Capital Campaign Committee
- k. ED Support and Evaluation Committee: TBD
- l. Executive Committee: July 13, 2021 time TBD
- m. Finance Committee: Possibly June 15, 2021 time TBD