



## **Board of Directors Board Meeting**

October 19, 2021, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

*Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.*

Attendees: Jennifer B., Rebecca K., Teresa W., Scott D., Patrick C., Binah R., Katie H., Bill B.

Absentees: Ashley P. (excused)

Public: Sarah C., Tom S., Jennifer G., Shannon G., Cambria D.

### **6:00 I. Convene Meeting (check quorum)**

- a. **Welcome/Reading of Mission Statement**
- b. **Check In/Board Training: Dia de los Muertos**

### **6:15 II. Approve Agenda**

6:12 Scott moves to amend the agenda and strike "VI b. iv" under New Business. Binah seconds. Approved unanimously. Scott moves to approve the amended agenda. Binah seconds. Approved unanimously.

### **6:16 III. Consent Agenda (associated items in Meeting Folder)**

- a. Approve Minutes from 10/5/2021 Board Meeting
- b. Acknowledge Receipt of September 2021 Financial Report
- c. Acknowledge Receipt of Audit Report

6:14 Patrick moves to approve the consent agenda. Rebecca seconds. Approved unanimously.

6:25 **IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song Grievance Policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:15 No public comment

### **6:40 V. Continuing Business**

- a. Audit Report: Tom Sistare of Hoelting & Company Inc.

6:17 Tom- Financial Audit overview. No findings. Smooth audit.

- b. Presentation of September Financial Report: Shannon Grant of G&G Consulting

6:33 Shannon- Presented September Financial Report. Budget looking healthy over first quarter.

- c. Executive Director Update

6:48 Teresa- Update on teacher shifts, parent meetings, site committee meetings and negotiations, Teacher Leadership Council- early literacy curriculum, working on building up substitute pool, budget meetings, establishing school rhythm and routine, 1-3 social detective program-social/emotional learning, small groups with Dean and school social worker, K-5 social emotional grant, new social worker-add curriculum and mental health support, discipline issues, reconciling enrollment numbers.

d. Committee Reports to Include Site Report

7:02 Scott- Futures- will be meeting on 4<sup>th</sup> Tuesday of this month on Zoom, resolving technical difficulties. Patrick- Site Committee- end of year closing on YMCA on schedule, negotiating for best deal, still looking at plan B's.

e. Enrollment Update

7:06 Rebecca- ad hoc enrollment committee for new site- looking at retention, streamlining enrollment process. Teresa- may be looking at mid-year enrollment

f. Update: Safety Procedures and Results

7:11 Teresa- Kim- COVID coordinator, contact tracing, communicating with Public Health, working on Safety Plans, extension until December.

g. Update: Mountain Song Community Foundation

7:18 Patrick- Update on Mountain Song Community School Building Corporation- suggested we use current Board members, Jennifer as incorporator, need three current Board members.

h. Action Item Review

7:27 Reviewed action items

7:15 **VI. New Business**

a. New Policies - First View:

- i. Student Fee
- ii. Restraint and Seclusion

7:30 Teresa- Came to attention through handbook review. Restraint and seclusion directly from CSI and law.

b. ED SEC Report:

- i. Progress on ED Goal Development Review of Evaluation Timeline

7:35 Jennifer- discussed timeline, staying on track, working on goal development with Executive Director will bring to Board for approval (SMART goals)

- ii. Request for Review/Revision of Evaluation Process by Volunteer Board Member

7:41 Jennifer- need to update process to bring data together. Katie can help with this process.

- iii. Review of Job Description of Executive Director

7:38 Jennifer- working on finalizing job description with Patrick. Bill- job descriptions are controlled documents need to add new, archive old. Will need Board approval. Katie can help work on this.

- ~~iv. Vote to Approve Committee Description of ED-SEC Committee~~

- c. Board Goals for 2020/2021 to be Established: Site, Funding, PC aligned with Board Mission, Policies, Charter, Strategic Plan, etc, Development of Moving Plans, Diversity, Equity and Inclusion

- d. Committee Goals to be Developed After Board Goals are Established

7:44 Jennifer- request to table items "c" and "d" under New Business until next meeting.

**Executive Session:** Pursuant to C.R.S. § 24-6-402(4) (a) discussions regarding buying or selling property and (e) contract negotiation strategies.

Motion: "Pursuant to sections 24-6-402(4) (a) and (e) of the Colorado Revised Statutes, I move that this public meeting of the Board of Directors of Mountain Song Community School adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purposes of discussing matters related to buying property and contract negotiations for the new site.  
7:44 Scott moves to enter Executive Session. Patrick seconds. Approved unanimously.

8:00 **IX. Adjourn Meeting**

8:05 Scott moves to adjourn meeting. Rebecca seconds. Approved unanimously.

**Upcoming Dates Review**

- a. Upcoming MSCS Staff Meeting: Wednesdays 3:30-5:00
- b. Next Board Meeting: November 2, 2021 6:00-8:00 Zoom
- c. Grants Committee Meeting: Suspended
- d. Parent Council Meeting: November 11th, 4pm, on Zoom
- e. Festivals Meeting: November 3rd, 4pm, on Zoom
- f. Health and Wellness/Hospitality Meeting: November 16th, 4pm, on Zoom (subject to change)
- g. Parent Council Fundraising Meeting: November 25th, 6:30pm, on Zoom
- h. Governance Committee: 4th Monday of each month 4:00-5:00
- i. Futures Committee: 4th Tuesday of each month 3:30-5:00
- j. School Accountability Committee (SAC): 2nd Monday of each month 6:00 (Next Nov. 8)
- k. Development Committee: Suspended
- l. ELT Support and Evaluation Committee: TBD
- m. Executive Committee:
- n. Finance Committee: November 12, 2021 2:00-2:45