



Board of Directors Board Meeting

November 16, 2021, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Jennifer B., Bill B., Katie H., Binah R., Ashley P., Scott D., Rebecca K., Patrick C.

Absentees: none

Public: Sarah C., Stephanie M., Jeremy S.

6:00 I. Convene Meeting (check quorum)

a. **Welcome/Reading of Mission Statement**

b. **Check In: What are Some of Your Thanksgiving Traditions?**

6:15 II. Approve Agenda

6:08 Scott moves to approve agenda. Rebecca seconds. Approved unanimously.

6:16 III. Consent Agenda (Associated Items in Meeting Folder)

a. Approve Minutes from 11/2/2021 Board Meeting

b. Acknowledge receipt of October 2021 Financial Report

6:10 Scott moves to approve consent agenda. Ashley seconds. Approved unanimously.

6:25 **IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song Grievance Policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:10 No public comment.

6:40 V. Continuing Business

a. Executive Director Update (Verbal)

6:11 Teresa- Update regarding faculty meetings, Teacher Leadership Council, curriculum, middle school programming, staffing, new school nurse, hiring ELL specialist, filled Para position, looking for substitutes and custodian, Health and Safety Plan, new school social worker- social-emotional grant, working with CDE on grant, budgeting, PPP loan was forgiven, painting in classes, Site Committee, Give campaign, Capital Campaign Committee, Parent-Teacher conferences, Festivals, Winterfaire- December 4th, Winter Spiral- December 3rd, Communications, working with kids, crisis, emergencies, Parent Council support for families, field trips.

b. Committee Reports

6:24 Rebecca- Site Committee update, looking at second properties, Whittier contract. Teresa- we know we need to grow, looking at second properties for this. Scott- Futures Committee update. Will report on first meeting of December. Binah- Capital Campaign update. Focus on Give campaign. Meeting on first Tuesday in December, second Tuesday in January. Patrick- Finance Committee update. PPP loan forgiven, on budget, underfunded, will be getting additional funds next year (Jan-June). Katie- Governance Committee update. New potential Board member.

- c. Discussion: EDSEC Action Plan and Appoint Project Manager to Manage Binah, Katie, Teresa, and Jennifer

6:35 Jennifer- Looking for Board member for Project Manager. Please send email whether or not interested.

- d. Discussion: Appoint Project Manager for Board Goals

6:37 Jennifer- Need Project Manager for Board Goals. Katie will start document with Rebecca's ideas. Scott will discuss with Jennifer over next week logistics of helping with this.

- e. Update: Finalize ED Job Description and Delineation of Job Duties (Katie, Teresa, Patrick)

6:40 Patrick and Katie- work in progress. Teresa- simplifying and streamlining Kim and Sarah's job descriptions as well. We can all look at this and refine.

- f. Action Item Review

6:44 Reviewed Action Items

Executive Session: Pursuant to C.R.S. § 24-6-402(4) (a) Discussions regarding buying or selling property and (e), Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators and (f) personnel matters.

As this executive session involves a personnel matter, the employee involved has been given an opportunity to require that this discussion be conducted in public, and the employee has indicated that he/she wishes for this discussion to occur in private. (This section required per:

https://www.courts.state.co.us/userfiles/file/Media/Law_School/March%202011/Law%20School%20for%20Journalists%20Checklist%20for%20Executive%20Sessions.pdf)

Motion: "Pursuant to sections 24-6-402(4) (a), (e) and (f), of the Colorado Revised Statutes, I move that this public meeting of the Board of Directors of Mountain Song Community School adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purposes of discussing matters related to buying and negotiating property and to discuss personnel matters."

6:49 Scott moves to enter Executive Session. Ashley seconds. Approved unanimously.

7:15 VI. New Business

- a. Vote to approve contract on 3534-3435 Maizeland Rd., Colorado Springs, Colorado

7:30 Scott moves to amend the agenda to change address on item VI. a. to "3435 Maizeland Rd." Rebecca seconds. Approved unanimously.

7:31 Scott moves to approve contract on 3435 Maizeland Rd. Rebecca seconds. Approved unanimously.

- b. Discussion: and Review of Sample Policy Regarding Public Comment

7:32 Jennifer- Recommendation for Board Policy regarding Public Comment. Researching whether this is a requirement and/or best practice. If moving forward with policy, should consult attorney.

- c. Discussion: Regarding Fundraisers Involving Alcohol Sales

7:36 Ashley- PC wanting ability to hold these fundraisers. Teresa- Eric expressed we could hold these type of fundraisers without advertising to students, target adult audience. Ashley- contacted CSI- deferred to our lawyers. Contacted D11- reported their PC frequently have these fundraisers. Jennifer- have we contacted our liability insurance carrier? Ashley- can do this, need contact information. Ashley will contact Kim regarding this.

d. Discussion: Board Table at Winterfaire

7:45 Ashley- have Giving Tree at table for holiday season and card making activity. PC providing materials. Need members to man the table. Can send out sign-up sheet.

e. Board Membership Update

7:47 Binah- Everyone take a look at Application and Interview. We will vote at next meeting. Jennifer- keep in mind people who would make good Board members.

8:00 IX. Adjourn Meeting

7:48 Scott moves to adjourn meeting. Binah seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: Wednesdays 3:30-5:00
- b. Next Board Meeting: December 7, 2021
- c. Grants Committee Meeting: Suspended
- d. Parent Council Meeting: November 18th 4:00 pm
- e. Festivals and Health and Wellness/Hospitality Meeting: December 1, 4pm, on Zoom
- f. PC Fundraising: TBD in 2022
- g. Governance Committee: 4th Monday of each month 4:00-5:00
- h. Futures Committee: 4th Tuesday of each month 3:30-5:00
- i. School Accountability Committee (SAC): December 13, 6:00 - 7:30 pm
- j. Development Committee: Suspended
- k. ELT Support and Evaluation Committee: TBD
- l. Executive Committee: TBD
- m. Finance Committee: December 17, 2021 2:00 to 2:45 pm