

**STUDENT EMERGENCY CONTACT/AFTER SCHOOL RELEASE**

If there are any changes that arise during the school year to the information you are providing below, there is an update form in the front office. Please make sure the office always has the most up to date information on file. *If an emergency arises and you need to make other one-time pick-up arrangements, call the school office at 719-203-6364 and/or notify your child's teacher before 2:00 PM on the day the arrangements are needed.*

**My Students Enrolled at MSCS:**

<b>Student#1</b> _____	<b>Grade</b> _____	<b>Teacher</b> _____
<b>Student#2</b> _____	<b>Grade</b> _____	<b>Teacher</b> _____
<b>Student#3</b> _____	<b>Grade</b> _____	<b>Teacher</b> _____
<b>Student#4</b> _____	<b>Grade</b> _____	<b>Teacher</b> _____
<b>Student#5</b> _____	<b>Grade</b> _____	<b>Teacher</b> _____

The student(s) listed above are allowed to leave school grounds by: (Check all that apply)

- Going home with a parent/guardian (*Students in Kindergarten and First Grade must be signed out of their classes by parent or designated adult*).
- Going to Mountain Song's affiliate after-school care program.
- Walking or riding bike home.
- Meeting parent/guardian at a pre-arranged off-campus location.
- Other \_\_\_\_\_

**Parent/Guardian Information:**

**#1 Parent/Guardian Contact:**

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Address \_\_\_\_\_

Address Continued \_\_\_\_\_

**#2 Parent/Guardian Contact: \_\_\_\_\_ Same Household \_\_\_\_\_ Separate Household**

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Address \_\_\_\_\_

Address Continued \_\_\_\_\_

**Additional Emergency Contacts:**

Contact #3:

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Contact #4:

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Contact #5:

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Additional people who may occasionally pick up my child(ren):**

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

**Safety Flags: People explicitly not allowed to pick up my child(ren)--if a legal parent/guardian is listed, court orders must be on file at the office:**

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Name \_\_\_\_\_ Relationship to student \_\_\_\_\_

**Parent/Guardian completing this form:**

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**Print Name**

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**Signature**

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**Date**