



Board of Directors Board Meeting

May 3, 2022 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Katie H., Binah R., Rebecca K., Patrick C., Ashley P., Molly W., Scott D., Jennifer B.

Absentees: Brooke S. (excused)

Public: Sarah C., Amalie F.

6:00 I. Convene Meeting

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In: May Faire**

6:15 II. Approve Agenda

6:10 Rebecca moves to approve agenda. Binah seconds. Approved unanimously.

6:16 III. Consent Agenda (associated items in Meeting Folder)

- a. Approve Minutes from 4/19/2022 Board Meeting

6:11 Scott moves to approve consent agenda. Rebecca seconds. Approved unanimously.

6:25 IV. Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:12 No public comment

6:40 V. Continuing Business

- a. Announcement: Purchase of Whittier Building Complete

6:12 Teresa- A lot of coordination and celebration. Rebecca- propose pause site committee through the end of school.

- b. Teacher Appreciation Week

6:14 Teresa- Teachers have been putting in a lot of hard work, please give a shout out to teachers and recognize them this week. Bring in snacks. Molly- can do handwritten notes and flowers from the board.

- c. Preview Supplemental Budget for 2021-22

6:18 Teresa- supplemental budget submitting for this year, will be voting on next meeting. Please look at it before next meeting, and bring any questions. Will update in meeting folder after next Finance Committee meeting on May 13th.

d. Preview 2022-23 Preliminary Budget

6:22 Patrick- will vote on next meeting, May 17th. Teresa- budget based on projections we have been seeing this year. Patrick- review budget before next meeting. Scott- request these put in next meeting folder. Patrick will add to next meeting folder after meeting on Friday, May 13th. Teresa- we can refinance in 2025.

e. Executive Director Monthly Report

6:26 Teresa- Completed written report. Gave updates on: Reorganizing administrative roles-working with Tatonka- adding registrar; Working with CSI on plan to increase free and reduced lunch enrollment; ASCEND for Special education is being terminated- looking for new option; Sending out offer letters- 6% increase for teachers, interviewing applicants with fuller applicant process; Student testing; 6th grade gifted and talented screenings; Battle of books- 5th grade (2nd and 8th place); Working with CSI innovations to address special education needs; Student support- social-emotional and behavioral work with support teams; Student evaluations; Teacher Leadership Council- reviewing literacy and mathematics curricula; Professional Development and Training; Parents- Simplicity Parenting, Parent Enrichment Conference; Site Committee- Close on 29th on building; Fundraising- \$20,000 goal for playground by the end of school year-request for Board donations and to find donors; Communications- updating website; 8th grade graduation- Thursday May 19th 5:00-6:30- request Board attendance.

f. Board Fundraising Update

6:40 Teresa- encourage Board members to donate and find donors. Build momentum from building purchase.

g. Update: Executive Director Evaluation Outsourcing

6:43 Jennifer- met with Eric, recommended by the League of Charter Schools, looking to hire as an objective outsider to help with executive director evaluation. Can offer suggestions on how to streamline process. Discussion regarding benefits of service and if we need to vote on this. Ashley- would like an estimate. Patrick- would like an outline of the process he will use, recommend we be as transparent as possible.

h. Update: Board Self Evaluation

6:53 Katie- please complete ASAP, will compile data for next meeting.

i. Update: Approve Board Goals in meeting folder

6:56 Jennifer- will review Board Goals and we can discuss next meeting. Board members please review goals prior to next meeting.

a. Annual Board Non-Discrimination Training. <https://resources.csi.state.co.us/cde-annual-non-discrimination-training/>

7:02 Jennifer- build matrix to document training completion. Katie- everyone please send email confirmation once training is completed or add to training matrix.

j. Action Item Review

7:05 Katie- no new discussion.

7:15 **VI. New Business**

a. Owner's Advocate Proposal from Michelle Fisher

7:06 Rebecca- Will be an incredibly valuable resource, more of a strategic planner. Teresa- she has worked with CSI schools for many years, will be funded/reimbursed through project budget, she writes grants, and has a lot to offer through her expertise. Would be a contract. Teresa- hope to vote on this

meeting for approval. Scott moves to amend the agenda to add a vote to approve the proposal from Michelle Fisher, with a vote on the contract when available. The Board acknowledges we are looking to amend the agenda during the meeting rather than before the meeting, as is typical practice. Rebecca seconds. Discussion- Patrick- don't think we need a vote to approve a proposal, just a head nod to go ahead. Scott rescinds his motion. No objections to Teresa pursuing a contract proposal with Michelle Fisher.

- b. CSI Virtual Board Member Training, May 18, 4:00 - 5:00 pm (Virtual) [Register here](#)

7:29 Teresa- reminder at least one Board member must be present. Request for any available Board members to attend.

- c. Board Training Module

7:32 Teresa left meeting.

7:32 Parental Involvement Training Module and discussion: We need to involve parents more in volunteering. Look at getting a volunteer coordinator. Send message to community- the more parents are involved, the better students perform. Board should focus on this in collaboration with PC over the summer.

7:37 Patrick left meeting.

8:00 VII. Adjourn Meeting

8:00 Scott moves to adjourn meeting. Rebecca seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: Wednesdays 3:30-5:00 pm
- b. Next Board Meeting: May 17, 2022 6:00-8:00 pm
- c. Grants Committee Meeting: Suspended
- d. Parent Council Meeting: May 12th, 4pm on Zoom
- e. Festivals Meeting/Health and Wellness/Hospitality Meeting: May 4th, 4pm on Zoom (tentative)
- f. Parent Council Fundraising Committee: May 26th, 6:30pm on Zoom
- g. Governance Committee: 4th Monday of each month 4:00-5:00
- h. Futures Committee: 4th Tuesday of each month 6:00-7:30pm
- i. School Accountability Committee (SAC): May 9, 6:00-7:30 pm
- j. Development Committee: Suspended
- k. ED Support and Evaluation Committee: TBD
- l. Executive Committee: TBD
- m. Finance Committee: May 13, 2:00 pm