



## **Board of Directors Board Meeting**

June 7, 2022, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

*Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.*

Attendees: Scott D., Molly W., Brooke S., Rebecca K., Teresa W., Katie H., Jennifer B., Ashley P.

Absentees: Binah R. (excused), Patrick C. (excused)

Public: Jessica, Joe C.

### **6:00 I. Convene Meeting**

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In: Goals for the 2022/23 School Year**

### **6:15 II. Approve Agenda**

6:14 Scott moves to approve agenda. Katie moves to amend the agenda to include under continuing business "k. Discussion: Governance Report." Scott moves to approve the amendment to the agenda. Rebecca seconds. Approved unanimously. Scott moves to approve the amended agenda. Rebecca seconds. Approved unanimously.

### **6:16 III. Consent Agenda (associated items in Meeting Folder)**

- a. Approve Minutes from 5/17/2022 Board Meeting

6:17 Scott moves to approve the consent agenda. Rebecca seconds. Approved unanimously.

**6:25 IV. Public Comment** - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:18 No Public Comment

### **6:40 V. Continuing Business**

- a. Executive Director Monthly Report

6:19 Teresa- Updates regarding: Waldorf curricula development (Pilot-Reveal Math); Received Educator Workforce Retention Grant- writing CDE grants to submit; Working with Tatonka-HR/payroll; Admin organization; Welcoming Erinn Lynn- Business Manager; Student Information System for Special Education-data transfer; UIP work in 2022/2023; TLC and Teresa- working on Substitute teacher handbook; Still seeking 2<sup>nd</sup> grade, games and movement, music, reading interventionist, registrar, and building manager positions; Rose Ceremony- Blessing of the Building; Carl Johnson- new pedagogical coordinator; Working with CSI to address Special education needs; K-5 Social-emotional grant; teacher summer trainings; Site committee-working with Michelle Fisher- improving garden, adding shade structures- writing GOCO and BEST grants- writing update for community; Electra Johnson- delivered school model and potential playground plans.

b. Vote: 2022-23 Homeschool Calendars

6:43 Scott moves to approve the two Homeschool Calendars. Brooke seconds. Approved unanimously.

c. Policy Review: Review Checklist from CSI in Board Folder, Possible Revision of Communications Policy Needed

6:45 Teresa- Reviewed CSI Organizational Submission and Audits checklist. Board- needs policy for Temporary Remote Learning. Review CORA Policy. Parent and Family Engagement Policy.

d. Review: Teaching and Learning Conditions in Colorado (TLCC) Results

6:55 Teresa- administered every other year by CDE; need 50% of staff completion to access results. Reviewed results briefly- Board please review.

e. Discussion: G&G Contract Renewal

7:02 Teresa- presented new contract. Need vote by the end of June- at next meeting. Rebecca will help Teresa review contract for next meeting.

f. Discussion: Executive Director and Board - Annual Goal Setting (PC, Site Renovation, Policy Revision, Development Committee Revival,)

7:07 Jennifer- work on goals this summer, including at Board Retreat in July. Need to work on revising PC description. Teresa- working with Make Philanthropy Work- Capital Campaign in a year or two- focus now on grant work and revitalizing Development Committee – Goal to raise \$100,000 (following Mountain Phoenix model). Molly is interested in helping with this goal and working with Lauren.

g. Discussion: New Board Roles and Responsibilities (Officers, Committee Chairs)

7:17 Jennifer- need to clarify roles- Officers and Committees. Scott- Futures Committee, possible VP; Rebecca- Site Committee, some help with Development Committee; Katie- Governance Committee and Secretary; Ashley- mentor under Patrick to help as Treasurer; Molly- Development Committee, possible VP; Brooke- Futures Committee, PC work, DEI- (Jennifer- Brooke could be a liaison)- Help revise policies to reflect DEI; Patrick- check in next meeting. Jennifer- will email about committees/roles.

h. Discussion: Parent Council Committee Revision Goals and Process

7:32 Jennifer- have been working on revising Parent Council, would like to meet together to discuss. Jessica- excited to meet and discuss working together. Jennifer- will start email chain. Teresa- could work with Kim Butler to help align PC with school regarding finances. Jessica- PC has been looking at becoming 501-c3.

i. Review: Vision/Mission/Values for SY2022/23

7:38 Jennifer- table until next meeting.

j. Review: Organizational Chart for SY2022/23– see draft in folder

7:39 Jennifer- draft in meeting folder. Teresa- reviewed Organizational chart. Plan to include on website- after website updates.

k. Discussion: Governance Report

7:44 Reviewed Governance report- note on continuing to complete training notes in training matrix.

7:15 **VI. New Business**

- a. Discussion: July 30, 2022 Board Retreat Topics and General Information (Binah)

7:51 Jennifer- discuss via email with Binah.

**Executive Session:** Pursuant to C.R.S. § 24-6-402(4)(f) personnel matters:

As this executive session involves a personnel matter, the employee involved has been given an opportunity to require that this discussion be conducted in public, and the employee has indicated that he/she wishes for this discussion to occur in private. (This section required per:

[https://www.courts.state.co.us/userfiles/file/Media/Law\\_School/March%202021/Law%20School%20for%20Journalists%20Checklist%20for%20Executive%20Sessions.pdf](https://www.courts.state.co.us/userfiles/file/Media/Law_School/March%202021/Law%20School%20for%20Journalists%20Checklist%20for%20Executive%20Sessions.pdf))

Motion: "Pursuant to sections 24-6-402(4) (f), of the Colorado Revised Statutes, I move that this public meeting of the Board of Directors of Mountain Song Community School adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purpose of discussing matters related to personnel matters and negotiation."

7:51 Scott moves to enter executive session. Ashley seconds. Approved unanimously.

8:12 Left executive session.

- b. Vote: Offer Letter for Executive Director

8:13 Scott moves to approve to extend an Offer Letter for Executive Director Dr. Teresa Woods. Rebecca seconds. Approved unanimously.

8:00 **VII. Adjourn Meeting**

8:15 Scott moves to adjourn meeting. Rebecca seconds. Approved unanimously.

**Upcoming Dates Review**

- a. Upcoming MSCS Staff Meeting: TBD
- b. Next Board Meeting: June 21, 2022 6:00-8:00 pm
- c. Grants Committee Meeting: Suspended
- d. Parent Council Meeting: TBD
- e. Festivals Meeting: TBD
- f. Health and Wellness/Hospitality Meeting: TBD
- a. Parent Council Fundraising Committee: TBD
- g. Governance Committee: 4th Monday of each month 4:00-5:00
- h. Futures Committee: 4th Tuesday of each month 6:00-7:30pm
- i. School Accountability Committee (SAC): TBD
- j. Development Committee: Suspended
- k. ELT Support and Evaluation Committee: TBD
- l. Executive Committee: TBD
- m. Finance Committee: June 14, 2022 2:00-3:00 pm