



Board of Directors Board Meeting

June 21, 2022, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJlEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Jennifer B., Ashley P., Molly W., Scott D., Rebecca K., Patrick C., Katie H.

Absentees: Binah R. (excused), Brooke S. (excused)

Public: None

6:00 I. Convene Meeting (check quorum)

a. **Welcome/Reading of Mission Statement**

b. **Check In: Achievements for 2021/22, Hopes for 2022/2023**

6:15 II. Approve Agenda

6:12 Rebecca moves to amend the agenda to add item "k. Executive Director Evaluation Update" to continuing business. Ashley seconds. Approved unanimously. Rebecca moves to approve the amended agenda. Ashley seconds. Approved unanimously.

6:16 III. Consent Agenda (associated items in Meeting Folder)

a. Approve Minutes from 6/7/2022 Board Meeting

b. Acknowledge Receipt of May 2022 Financial Report

6:14 Rebecca moves to approve the consent agenda. Molly seconds. Approved unanimously.

6:25 IV. Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:15 No public comment.

6:40 V. Continuing Business

a. Executive Director Update

6:15 Teresa- Updates on summer hours; cleaning; summer reports; window repair and branch clean-up; Tatonka onboarding; hiring- still seeking building manager and teaching staff; working on website redesign; looking at supplemental curriculum; working on lunch program- will not be doing a sack lunch program next year as school would lose money- ask Board to make lunch program a goal to work

toward; working with Michelle Fisher on grants for school; looking at asking her to present at Board retreat; sent out site update-received positive feedback; Lowe's hero's project- Scott sent letter; CSI and budget work; reporting on grants; meetings with CSI regarding parent contacts; Safety walk through with Colorado Department of Public Safety; Teacher trainings- Alliance- Public Waldorf training- will send training details to Board; Extended school year (SPED); work with CSI and SPED; meetings with parents; Enrollment work- Sarah. Scott- Lowe's will be offering help for school garden; Creating teacher handbook- Molly can help with this if needed. Electra will be looking for parent assistance with school projects.

b. Announcement: Executive Director Offer Letter Accepted

6:35 Jennifer- thank you to Teresa for continuing as Executive Director.

c. Committee Reports

6:36 Katie- check Governance report in folder. Continue documenting trainings. Jennifer- working on revising PC. Ashley- can talk about Committee report at PC meeting.

d. Vote: G&G Contract Renewal

6:40 Teresa- Will be getting bond reporting services, will be adjusted, price will be the same. Rebecca moves to accept the G&G Contract Renewal. Ashley seconds. Approved unanimously.

e. Discussion: Board Member Recruitment

6:43 Jennifer- need more Board members. Binah leaving in June, Jennifer in July. Ashley- Board can be present and outgoing on back to school nights, maybe have a presentation as well as having a table. Jennifer- attend PC meetings, members taking turns. Rebecca- identify who may be a good fit for the Board and approach people and invite them to apply. Work with TLC and Teresa in identifying advocates for the school. Jennifer- look at forming an ad hoc committee at our next Board meeting. Ashley- Board members could attend meeting with TLC to discuss recruitment.

f. Review and Discussion: Mission, Vision, and Values

6:55 Discussion of Mission and Vision- look at updating these. Teresa- consult teachers and Lauren F. Molly- TLC could be a part of this as well.

g. Discussion: Board Goals to be Developed in July

7:04 Jennifer- Board goals need to be developed for the 2022/23 year. Formalized during the retreat. Discussion during the next meeting to list out goals- 3-5 main goals.

h. Executive Director: Annual Goal Setting in August

7:07 Jennifer- Teresa can set her goals informed by Board goals. Committees and Development are also informed by these goals.

i. Board Retreat: July 30, 2022

7:08 Jennifer- Michelle Fisher presentation, John Brendza presentation. Teresa- G&G may present, or present at another Board meeting. Jennifer- will review Strategic plan and aligning Board goals.

j. Discussion: Officer Roles and Committee Leadership,

i. Potential Officer Slate: President: Brooke Sassi, Co-Vice Presidents Ashley Pfalz and Molly Wuerz, Treasurer Patrick Cush, Secretary Katie Hopkins.

ii. Potential Committee Chair/Liaison Roles: Futures Scott Deibert, Governance Katie Hopkins, SAC Ashley Pfalz, Development Molly Wuerz, Finance Committee Patrick Cush, ED Support and Evaluation Committee Brooke Sassi, Ashley Pfalz, Katie Hopkins, Executive Committee Brooke Sassi, Ashley Pfalz, Teresa Woods, Parent Council Ashley Pfalz

7:11 Officer Roles discussion. Will vote on at the July 5th meeting. Jennifer- will add Statutory Oversight Committee- Ashley would still like to lead this.

k. Executive Director Evaluation Update

7:19 Reviewed possible model for Executive Director evaluation. Katie will reach out to Eric about moving forward with evaluation.

7:15 **VI. New Business**

- a. Review and Vote: Purchases and Services for Farm Improvement - see estimates in meeting folder
 - i. Direct plumbing to the farm - \$22,654
 - ii. Interim shade structure - \$10,426

7:29 Teresa- focus on farm improvements this summer. Discussed estimates. Scott moves to approve up to \$27,000 for plumbing enhancements to the farm. Patrick seconds. Approved unanimously. Scott moves to approve up to \$12,500 for an interim shade structure. Patrick seconds. Approved unanimously.

- b. Discuss and Vote: Mandate Extension to Board Treasurer (Patrick Cush) to Approve Site Expenditures in Lieu of Full Board Approval Based on Timeliness Issues

7:47 Rebecca moves to Mandate Extension to Board Treasurer (Patrick Cush) to Approve Contracted Site Expenditures under \$25,000 in Lieu of Full Board Approval Based on Timeliness Issues. Ashley seconds. Approved unanimously.

- c. Vote: Formation of Ad Hoc Committee to Recommend Revision(s) of Parent Council Based on Parent Council and Administrative Request. Members to include, Brooke Sassi, Jennifer Barnes, Ashley Pfalz, Jessica Cooper, Amalie Fellini and, members of MSCS Administration TBD

7:59 Ashley moves to approve the Formation of Ad Hoc Committee to Recommend Revision(s) of Parent Council Based on Parent Council and Administrative Request. Rebecca seconds. Approved unanimously.

- d. Discussion: Messages of Gratitude for Departing Board Member, Binah Reiss

8:01- Jennifer- gratitude for Binah and her work on the Board and with staff, families, and help with Board retreats.

- e. Training Module

8:02- Katie will email out a module on strategic plan or Board goals.

8:00 **IX. Adjourn Meeting**

8:04 Patrick moves to adjourn meeting. Rebecca seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: TBD
- b. Next Board Meeting: July 5, 2022 6:00-8:00
- c. Grants Committee Meeting: Suspended
- d. Parent Council Meeting: TBD
- e. Festivals Meeting: TBD
- f. Health and Wellness/Hospitality Meeting: TBD
- g. Parent Council Fundraising Committee: TBD
- h. Governance Committee: 4th Monday of each month 4:00-5:00
- i. Futures Committee: 4th Tuesday of each month 6:00-7:30
- j. School Accountability Committee (SAC): TBD
- k. Development Committee: Suspended
- l. ED Support and Evaluation Committee: TBD
- m. Executive Committee: TBD

n. Finance Committee: TBD