



Special Working Board Meeting Minutes: Revision of Parent Council

12:30 p.m. to 1:30 p.m. July 7, 2022 via Zoom

https://us02web.zoom.us/j/81769707247pwd=4tGPvaMZC52vdFleWtXqqaG6_enc8f.1

Agenda

No Votes Taken at Work Sessions.

Attendees: Brooke S., Amalie F., Ashley P., Gina N.

Continuing Business

- a. Review Specific Recommendations by PC Provided by PC in the Spring and Responses from Kim Butler as well as PCs

12:30 *Brooke updated group on Community Closet status & discussed needs for the Pantry. Ashley suggested an email for parents through which they can request specific items from the closet. Brooke will look into this. Community closet will be overseen by Brooke & Ashley and interested parent volunteers.*

12:36 *Picked up the discussion of festivals. Per Amalie's suggestion, Gina agrees that internal festival committee should take over the running of all festivals. Internal festivals has been talking about what they want to celebrate—hoping for 4-5 festivals, Winter Faire and May Faire included. Hoping to incorporate more diversity into festivals with guidance from members of diverse communities. Ashley suggests 1 or 2 reps from PC attend internal festivals meetings.*

We need to regain access to PC drive for information on festivals. Cambria says there is some hard copy information in the shed. We need to digitize these sources; PC has a festivals email that needs to get forwarded to the internal festivals email (Brooke will look into this)

PC will retain putting together Thanksgiving baskets and Christmas gifts for families in need.

12:52 *Gina volunteers to be a staff "bridge" at PC meetings. Amalie suggests an admin be present as well so that the full spectrum of voices in present.*

12:55 *Discussion of clubs at the school; can we create a specific policy for clubs? Something in the parent handbook about how parents can create them, as well as the process for parents brining their children to other schools for extra-curricular activities. Can we create partnerships with other schools?*

1:07 *Volunteer management— Amalie sent over her research on volunteer management systems. Can we put volunteering back into the handbook? We know we cannot make it a requirement, but suggest volunteering in the handbook, as well as a list of ways people can get involved at back to school night. Mention of the front office looking into systems as well. What is the status? (Brooke will look into)*

1:10 *Parent reps- wasn't great communication with parent reps/pc/terachers. Can this be something teachers choose to utilize or not? Gona will take a pole of the teachers. Given the restrictions on parent reps accessing contact information on other families in their classes, are there other communication resources we can look into?*

1:15 Fundraising- PC needs a better way of tracking finances. Amalie says right now they are tracked in an excel sheet that cannot track changes. Financial policy for PC needs to be put together; there needs to be clarity on all sides about where funds from fundraising by PC and classes go, who has access to them, who can decide how to use the money. The current understanding is murky at best.

1:23 Wrap up; Brooke will be absent 7/11; Amalie requested EmmaLee and Denise be invited to join the conversation.

- b. Begin Draft Parent Council's (PC's) Potential Revised Roles/Duties, in Light of the Information Reviewed 6/27
- c. Discuss Next Meeting's Topics to Include Inviting Participation from SAC

Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

Possible upcoming topics include:

1. Review the School Accountability Committee (SAC) Description/Statutory Requirements and Discuss How SAC and PC Differ in Their Intent and Duties
2. Discuss Communication Protocols
3. Discuss Revision of Parent Council's Draft Mission Statement Based on the Information and Conclusions from Recent Findings. Any Eventual Resulting Mission Statement Crafted by a Future Team Representing PC, Administration and Board will be Submitted to the Board for a Vote to Approve or to Recommend Further Revision