



Special Working Board Meeting Minutes: Revision of Parent Council

12:30 p.m. to 1:30 P.m. July 14th, 2022 via Zoom

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

No Votes Taken at Work Sessions.

Attendees: Brooke S., Amalie F., EmmaLee, Gina N., Ashley P.

Continuing Business

- a. Begin Draft Parent Council's (PC's) Potential Revised Roles/Duties, in Light of the Information Reviewed 6/27 & 7/7

12:30-12:45 technical issues

12:45 *Amalie- importance of clearly laying out PC purpose: how it fits into the school, why it is important so that admin/staff/board are clear. **Because of the importance of SAC members being present to parce out what the different rols of SAC and PC are, we putting on hold further discussion on PC purpose*

12:55 *Other committees to consider for PC: book fair, hospitality (baby baskets, EmmaLee mentioned interest in a community yard sale as a fundraiser), communications*

1:00 *Ashley: can communications be a joint position? One person who is in charge of a website and one person who can produce a regular newsletter. Jennifer: charter needs to be fixed regarding the role of PC.*

1:02 *Amalie: PC needs a way to communicate with parents quickly in case of a snafu with information/meetings. Who are the people who are able to disseminate information quickly via the website? (Lauren, Greg, Kirsten?) Does PC (Denise) have access to infinite campus for these purposes? Can we make a flow chart for parents to follow fo information (ex: zoom link for meeting doesn't work. Flow chart indicates a place parents can navigate to where meeting information will be posted) Ashley: 1 meeting a month should be sufficient.*

1:09 *Jennifer-explanation of PC chair duties: project manager; checking in with committee chairs (who give a status report 1x a month). Discussion of the possibility of board PC liaison & Board chair being the same role. A voting member with a 2 year term. Jennifer: PC meetings often are long. Can PC restructure meetings so that board members or others present for speaking to PC can go in the beginning, and leave when PC gets down to the rest of the meeting agenda? Amalie: A voting member of the board/ PC chair plus another member of the board would be great to have at the meetings.*

1:15 *Discussion of PC meeting times. Meetings during working hours are tough for working parents.*

Amalie: Most PC meetings can be small. Town hall PC meeting a couple of times a year?

1:22 *Next meeting: invite SAC and discuss SAC role vs PC role. Jennifer: we will probably needs two meetings with SAC and two with admind before we can get to talking about the new structure of PC*

- b. Review the School Accountability Committee (SAC) Description/Statutory Requirements and discuss How SAC and PC Differ in Their Intent and Duties
- c. Discuss Next Meeting's Topics to Include Inviting Participation from SAC

Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

Possible upcoming topics include:

1. Discuss Communication Protocols
2. Discuss Revision of Parent Council's Draft Mission Statement Based on the Information and Conclusions from Recent Findings. Any Eventual Resulting Mission Statement Crafted by a Future Team Representing PC, Administration and Board will be Submitted to the Board for a Vote to Approve or to Recommend Further Revision