



Board of Directors Board Meeting

August 2, 2022, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Brooke S., Molly W., Teresa W., Katie H., Ashley P., Patrick C., Scott D.

Absentees: Rebecca K. (excused)

Public: Shannon G., Jennifer B.

6:00 I. Convene Meeting

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In – What are you optimistic about for the coming school year?**

6:15 II. Approve Agenda

6:06 Scott moves to approve agenda. Molly seconds. Approved unanimously.

6:16 III. Consent Agenda (associated items in Meeting Folder)

- a. Approve Minutes from July 5, 2022 Board Meeting
- b. Approve Revised 22-23 School Calendar with Adjusted Assessment Dates
- c. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/07/22
- d. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/14/22
- e. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/18/22
- f. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/21/22
- g. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/25/22
- h. Approve Minutes of Ad Hoc PC Revision Committee Meeting 7/28/22

6:08 Scott moves to approve consent agenda. Discussion. Ashley seconds. Approved unanimously.

6:25 IV. Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:11 Jennifer- Thank you to Board.

6:40 V. Continuing Business

- a. G&G Review of Financial Reports for May and June – Shannon Grant

6:12 Shannon G.- reviewed Financial reports. Audit begins on Monday. Discussion regarding using unassigned fund balance and having a resolution and plan to use funds. Need to consider days cash on hand. Auditors can present to Board after Audit is complete.

b. Executive Director Monthly Written Report

6:23 Teresa- Updates on: Return to school; Hiring; TLC meetings; Teacher Orientations and Work Days; Tatonka-Staff meeting on Friday; Grievance Policy for Families; Revising Policies for CSI; Read Compliance Plan-Reporting and Progress monitoring; Building- lead paint removal complete, new small offices for staff; Michelle F.- Water lines in Garden; Scott- Lowe's Hero's project- helping in garden; Electra- architectural drawings; BEST Grant work- CDE assessment; Safety assessment completed in June walk through- recommendations for student safety and need for clear line of site, including additions on playground, modulars; Updating Handbooks.

c. Staffing Update (Personnel Fill)

6:36 Teresa- Hired 7th grade teacher, reviewing curriculum; Hired Games and Movement teacher; Interviewing for Music Teacher; Interviewing for Kindergarten Teacher; Hiring Paras and Assistants; Hired Registrar; Need to hire one Custodian- interviewing candidates.

d. Update on Ad Hoc PC Revision Committee – Brooke

6:47 Brooke- Meeting bi-weekly since June to revise PC, create plan moving forward. Creating description and duties with PC members- Parent Circle. Working on webpage. Discussing PC Finances. Creating a decision tree. Central FAQ for parents. Ashley- PC there to support school mission. Jennifer- discussion about PC becoming 501-c3, no one currently willing to do this. Discussion regarding clearing misunderstandings between PC and Board, and current working mission statement. Discussion regarding Board appointment to PC.

e. Back to School Nights

- i. Kinder - Wednesday, August 10, 6:30 - 8:00 pm
- ii. Grades 1-8 – Thursday, August 11, 6:30 - 8:00 pm

7:04 Brooke- Can be there Wednesday. Molly Thursday, Ashley both nights. All Board members welcome.

f. Orientation to School Committees, Descriptions, Chair Responsibilities – Brooke

- i. Vote to Approve 8/16/22?
- ii. Deadline for Revisions?

7:08 Discussion regarding Committee descriptions and wording. Request for Board members to make changes. Please add any notes for change in the document by 8/13/22. PC will be added before back to school nights. EDSEC Committee discussion regarding membership.

g. Board Goals – Brooke and Katie

7:23 Brooke and Molly working on contacting stakeholders and John Brendza. Target date for Goals drafted with detail: Mid-September.

h. Action Item Review

7:25 Katie reviewed and updated action items.

7:15 **VI. New Business**

- a. Vote: Implementation of Remote Learning Policy During the 2022-23 School Year in Response to Disruptions Caused By COVID-19 Spread – Teresa

7:34 Viewed Policy from meeting folder. Scott moves to approve Implementation of Remote Learning Policy During the 2022-23 School Year in Response to Disruptions Caused By COVID-19 Spread. No further discussion. Molly seconds. Approved Unanimously.

- b. School Leader Evaluation Policy – Draft for Review and Discussion - Katie and Brooke

7:34 Discussion regarding Policy and evaluation. Looking at using CDE tool. Board members requested to look at Policy and add comments by 8/13/22. Looking to pass Policy on 8/16/22. CSI needs to submit this policy to CDE. Katie continuing to work on this Policy

- c. Revised Grievance Policy – Draft for Review and Discussion - Teresa and Brooke
 - i. [Link to the Grievance Google Form Draft](#)

7:41 Discussion regarding Grievance form and Google form. Request for Board member and Parent feedback before approving forms. Teresa continuing to work on this Policy.

- d. Title I Parent-Family Engagement Policy – Template for Review and Discussion – Brooke

7:52 Discussion regarding Title I Parent-Family Engagement Policy. Need parent input in developing Policy. Needing to work on this Policy for September. Middle School identified as Title I. Brooke continuing to work on this policy.

8:00 VII. Adjourn Meeting

7:59 Scott moves to adjourn meeting. Molly seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting:
- b. Next Board Meeting: August 16, 2022
- c. Grants Committee Meeting:
- d. Parent Council Meeting:
- e. Festivals Meeting:
- f. Health and Wellness/Hospitality Meeting:
- g. Governance Committee: 4th Monday of each month 4:00-5:00 pm
- h. Futures Committee: 4th Tuesday of each month 6:00-7:30 pm
- i. School Accountability Committee (SAC):
- j. Development Committee:
- k. Executive Director Support and Evaluation Committee:
- l. Executive Committee:
- m. Finance Committee: