



Board of Directors Board Meeting

August 16, 2022, 6:00pm at Mountain Song Community School

Minutes

<https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Brooke S., Scott D., Teresa W., Katie H., Ashley P., Molly W.

Absentees: Patrick C. (excused); Rebecca K. (excused)

Public: none

6:00 I. Convene Meeting (check quorum)

- a. **Welcome/Reading of Mission Statement**
- b. **Check In**

6:15 II. Approve Agenda

6:09 Scott moves to amend the agenda to read "(instead of October 7 and 10)" under "V. Continuing Business, b., i." Molly seconds. Approved unanimously. Scott moves to approve the amended agenda. Molly seconds. Approved unanimously.

6:16 III. Consent Agenda (associated items in Meeting Folder)

- a. Approve Minutes from 8/2/2022 Board meeting
- b. Approve Minutes from 7/30/2022 Board Retreat
- c. Acknowledge receipt of July 2022 financial report
- d. Approve Minutes from 8/1/2022 PC revision meeting
- e. Approve Minutes from 8/4/2022 PC revision meeting

6:12 Scott moves to approve the consent agenda. Molly seconds. Approved unanimously.

6:25 IV. Public Comment - The Public Comment period is an opportunity for the public to provide comments, opinions, or observations directly to Board members. It is not intended as a forum for debate or discussion and each speaker is limited to 2 minutes. Protocol prevents board members from addressing speakers or their comments during the public comment section of the meeting. The Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate. Please refrain from personal attacks or the naming of any individuals. Please refrain from airing grievances as grievances require a separate protocol.

6:13 No Public Comment

6:40 V. Continuing Business

- a. Executive Director Verbal Report

6:13 Teresa- Updates on: Return to school, staff/teacher orientation-singing, poetry, theme/meditation of the year "A space between as a space for renewal and healing," wishes for the school; Back to

school nights-enrollment papers; website work and redesign this fall/winter; Medical forms; Unified Improvement Plan (UIP) draft submitted (Sarah); Audit completed- should receive report in September to present to Board; Teacher Leadership Council- Eli Peake and leeda Banach leaders, Amy Siebert-leading faculty; Tatonka-met staff- benefits questions; Setting up Rose ceremony; Scheduling; Interviewing-only missing Games and Movement (have long term substitute); Teachers and staff working together well- positive feelings/energy for new school year. Ashley- way to bring activities around the school year theme to parents? Teresa- working on this idea- discussed ideas (website, videos)

b. Vote: 2022-2023 SY Calendar Changes

- i. Move Professional Development Days to October 21 and 24 (~~instead of October 14 and 17~~) (instead of October 7 and 10) to Align with Gradalis Training Schedule
- ii. Move Winter Faire to December 3 (instead of December 10) to Accommodate Needs of Teachers

6:33 Teresa- reviewed letter from TLC (Letter included at end of minutes)- teachers wanting to attend training, calendar just came out. Scott moves to approve calendar changes. Molly seconds. Approved unanimously.

c. Staffing Update

6:39 Teresa- we are mostly staffed, have qualified teachers, only open position-Games and Movement. Filled Kindergarten and assistant positions. Still need full time Kinder Floating Assistant, and a Grades Assistant. Interviewing for 2-3 more Paras and a daytime Custodian.

d. Enrollment Update

6:45 Teresa- still working on finalizing numbers. Many classes are full. Kinders are full.

e. Committee Reports – Written

- i. Meeting Dates and Times Set
- ii. Composition of Committees
- iii. Update Committee Webpages

6:46 Brooke- first meeting- verbal reports; second meeting- written reports. Revive folders at the front desk with reports for committees, as well as Board minutes and agendas. Molly will send out information from parent night to Committee Chairs. Teresa- reviewed process to update Committee information on website.

f. Vote: Committee Descriptions

7:08 Scott moves to approve Committee Descriptions. Discussion: briefly reviewed committee descriptions. Molly seconds. Approved unanimously.

g. Update on Board Goals Development

7:11 Brooke- meeting with John Brendza on September 2nd on zoom at 9:30. Brooke and Molly will meet along with stakeholders from the school. Will ask TLC for input and involvement.

h. Vote: Grievance Policy

7:16 Scott moves to approve Grievance Policy. Discussion: Ashley- form created? Teresa: Refining the form into Google format. Molly seconds. Approved Unanimously.

i. School Leader Evaluation Policy

7:22 Teresa- asked for extension, communicated work done to CSI. Send draft by 8/30.

j. Action Item Review (move to last item of continuing business)

7:30 Katie- reviewed and updated action items.

7:15 **VI. New Business**

- a. Review Back-to-School Nights

7:32 Brooke- Board table: handouts, committee interest, discussions with parents and teachers, discussion and opportunity for giving- setting up donations.

- b. Discuss: Board Meeting Dates – Proposal to Meet January 10 and 24 (instead of Jan 3 and 17)

7:36 Brooke- change dates to second and fourth weeks due to holiday break. Will vote on next meeting.

- c. Social Media Policy – Revise

7:39 Teresa- working with Lauren F. to create social media forum for the school. Current policy focused on employees, not including the school as a whole. Katie and Molly will work on updating Social Media Policy. Katie and Brooke will work on updating Communication Policy in conjunction. Target goal: end of October.

8:00 IX. Adjourn Meeting

7:52 Scott moves to adjourn meeting. Molly seconds. Approved unanimously.

Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting: Thursdays 3:45-4:45 pm
- b. Next Board Meeting: September 6, 2022 6:00-8:00 pm
- c. Grants Committee Meeting:
- d. Parent Circle Meeting:
- e. Governance Committee: 4th Monday of each month 4:00-5:00 pm
- f. Futures Committee: 4th Tuesday of each month 6:00-7:30 pm
- g. School Accountability Committee (SAC):
- h. Development Committee:
- i. Executive Director Support and Evaluation Committee:
- j. Executive Committee: September 9, 9:30 am
- k. Finance Committee: September 16th, 2pm

TLC Letter:

“MSCS Board of Directors,

The Teacher Leadership Council would like to request that the Board of Directors consider the following proposed changes to the MSCS academic calendar for SY 2022/23.

While we know it is difficult to make adjustments this late, we just recently received notice that the Gradalis Fall Practicum Weekend does not line up with our scheduled October Teacher In Service Days. Because we have so many teachers enrolled in the Gradalis teacher training program who must miss school days to attend training, we would not have enough substitute teachers to cover for those absent teachers.

We propose the following shift to the schedule:

October 7 and 10 would become school days

October 21 and 24 would become Teacher In Service days (no school)

We also propose moving Winterfaire to better align with the Winter Spiral Walk, which is scheduled for December 2 to align with the beginning of the holiday season, as is the school tradition.

We propose the following shift to the schedule:
Winterfaire would be moved to December 3

Thank you for your consideration and your service to our school!

Warmly,

Amy Siebert, on behalf of the Teacher Leadership Council”